

Petite Lakes Highwood Association
Meeting Minutes from 7/24/2024

- 1) Meeting called to order at 6:48pm
- 2) Officers present: Sam Terranova, Bob Leavitt, Joe Kozlowski, Amanda Wood, Lauren Hart, Shannon Turk
- 3) Officers absent: Dakota Schneider
- 4) Acceptance of minutes: Sam accepts, Joe seconded
- 5) Acceptance of agenda: Shannon accepts, Amanda seconded
- 6) Public Comments: none
- 7) Correspondence:
 - a) Nate Woodmaster texted Sam regarding the lilac bushes by the port-a-potty. They are dying off - Sam trimmed off some dead areas.
 - b) Bob Leavitt received a letter from the circuit court regarding the Tijerina residence filing for bankruptcy with a request to appear.
 - c) Bob Leavitt received the State of Illinois annual report for the non for profit cooperative - He went online and filled it out.
- 8) President's report: nothing new to report
- 9) Treasurer's Report:
 - a) Checking balance: \$57, 654.18
 - b) Savings Balance: \$20,570.77
 - c) Katrina Wickman - the second installment/ payment for past due association fees came back NSF - the first installment was also NSF
 - d) 13 Households with unpaid dues
 - e) Amanda sent another round of bills 3 weeks ago
 - f) A new bank account at First American was opened - \$9500.00 Was transferred to the new bank account.
 - i) There is a monthly checking fee of \$27 for business accounts - the board discussed asking if the fee can be waived since the account is for a non-profit.
 - (1) Amanda checked the last statement and there wasn't a fee charged, but it will be \$4.75/month to print the statement.
- 10) Other Reports:
 - a) Joe- there are currently 2 boat slips available. The next person on the waiting list is George Lozada, followed by the renters at Robin Arne's house.
 - b) Joe noticed the pier slip where Andrea and Tim are had been rammed. He fixed it and a couple of days later it was askew again.
 - c) Sam gave Shannon a key to the lock box at the main park.
 - d) Bob mentioned that the association has to pay taxes, he checked into accountants - no one he has contacted does that type of work.

11) Continuing business

- Updating by-laws - set up a neighborhood meeting to discuss
- Concrete for the boat ramp- Discussed contacting Shoreline about having the concrete work done ASAP and posting notices on Facebook and neighborhood signs to make neighbors aware that the ramp will be inaccessible.
 - Joe called Bob at Shoreline during the meeting, he said he is about 1 week out, and he will work on getting the contract and down-payment amount over to us.
 - Bob inquired about the cost of the new basketball pole and hoop - Sam was not sure but said he would pull together some models and pricing off of Google and Dick's Sporting Goods.
 - The plan is to figure out new basketball hoop and pole pricing so we can do a blueprint to include the hoop with the concrete work that is being done.
- Third-party accountant to perform audit
 - Will look into it after tax season is over
- North Park pier replacement - Joe said the rolling pier is available whenever we want to proceed with it. It will need a float on it and new decking.
- Articles of incorporation
 - A copy has been obtained.
 - Discussed putting the Articles of Incorporation on the Website so they are easy to find in the future.
- Weed Abatement - Sam will check on a second application is scheduled. To include the beach and boat slips the price would be \$512.00
- Increasing the lawn maintenance budget - leave on for the annual meeting

12) New Business

- Welcome Baskets
 - There are new neighbors at the former Latta residence: Eric Dorsey and Heather Fandel

13) Next Meeting: August 28, 2024: Dockers

14) Meeting adjourned: 8:21pm

Notes submitted by Lauren Hart, secretary